

ANNEX 4 - ACCESSION FORM AND DECLARATION ON HONOUR

FOR CO-BENEFICIARIES

(Part I)

ACCESSION FORM

I/my organisation[**Legal name**],[**OID number**], established in.....
[**legal address**], hereby

mandate

-[**COO legal name**],
to act as the coordinator and to submit and sign in our name and on our behalf the project application[**Form ID number**]
for a Grant under the Erasmus+/ESC Programme to
.....[**Name of the National Agency where the application is going to be submitted**] in
.....[**Name of the country of the National Agency**],
and

agree

- to join and implement the project as a partner - co-beneficiary¹ as described in the application for a Grant[**Form ID number**], and
- if the Grant is awarded, to accept the Grant and become a co-beneficiary in the Agreement awarding the Grant resulting from the project application[**Form ID number**],
between[**COO legal name**], as the coordinator, and the[**name of the National Agency**], as the granting authority, and to implement the approved project in accordance with the Agreement, with all the obligations and terms and conditions it sets out, as of the date of entry into force of the Agreement,

¹ In case our organisation does not have a separate legal personality to be a co-beneficiary in the legal sense, the signature of this accession form should be interpreted as an operational agreement to join and implement the project as described in the application form and according to the coordinator's instruction.

- where this accession form is signed by me/my organisation as a new co-beneficiary acceding to an already signed grant agreement..... [Grant Agreement Number] after an amendment, to accept the Grant and to implement the project approved by the granting authority as amended, in accordance with the Agreement, with all the obligations and terms and conditions it sets out, as from the date of entry into force of the amendment,
- to mandate the coordinator to submit and sign in our name and on our behalf any amendments to the Agreement, in accordance with Article 39 thereof, and

confirm

- that the information provided in this Part I (Accession) and Part II (Declaration on Honour) of this form is correct and complete and acknowledged by my signature for both parts at the end of Part II.

(Part II)

Declaration on Honour of the Co-beneficiary

(To be filled out by the co-beneficiary and signed by its legal representative. Please do not forget that the granting authority must be informed of any changes that happen later during the grant implementation and may impact the grant (or its award).)

I, the undersigned:

☐ for natural persons: in my own name

or

☐ for legal persons²: representing the following entity:

.....[insert full official name]

.....[insert full official address]

.....[insert OID registration number]

hereby confirm

that (subject to the additional declarations below):

1 — The **information** provided for the submitted project[insert **Form ID**] is **correct** and **complete**.

2 — The information concerning the legal status for me/my organisation under[insert OID registration number] in the ORS system is correct and complete.

3 — I/my organisation commit to comply³ with the **eligibility** criteria and all other conditions set out in the call conditions — for the entire duration of the project⁴.

4 — I/my organisation:

- are committed to participate in the project;

² This includes ‘entities without legal personality’ under Article 200(2) of Regulation (EU, Euratom) 2024/2509 of the European Parliament and of the Council of 23 September 2024 on the financial rules applicable to the general budget of the Union (recast)(‘[EU Financial Regulation](#)’) (OJ L, 2024/2509, 26.9.2024).

³ ‘Commit to comply’ means complying now and for the duration of the grant.

⁴ ‘Project’ — The action to be funded in the context of the grant agreement.

- have stable and sufficient sources of funding to maintain the activities throughout the project and to provide any counterpart funding necessary;
- have or will have the necessary resources needed to implement the project;
- for projects involving EU classified information (EUCI): acknowledge that any sensitive information or material that qualifies as EU classified information under Commission Decision [2015/444](#)⁵ must be handled in accordance with specific rules and follow the instructions given by the EU;

5a — For co-beneficiaries from non-EU countries: I/my organisation

- undertake to comply with the obligations under the agreement and to:
 - respect general principles (including fundamental rights, values and ethical principles, environmental and labour standards, rules on classified information, intellectual property rights, visibility of funding and protection of personal data);
 - for the submission of financial certificates under the agreement: use qualified external auditors which are independent and comply with comparable standards as those set out in EU Directive 2006/43/EC;
 - for controls under the agreement: allow for checks, reviews, audits and investigations (including on-the-spot checks, visits and inspections) by the granting authority, the European Anti-Fraud Office (OLAF), the European Prosecutor's Office (EPPO) and the European Court of Auditors (ECA) and any persons mandated by them;
- and confirm that:
 - we can be subject to the jurisdiction of the Belgian courts and of the national courts of the granting authority.

5b — For co-beneficiaries which are international organisations: My organisation:

- undertake to comply with the obligations under the agreement and to:
 - respect general principles (including fundamental rights, values and ethical principles, environmental and labour standards, rules on classified information, intellectual property rights, visibility of funding and protection of personal data)
 - for the submission of certificates under the agreement: use either independent public officers or external auditors which comply with comparable standards as those set out in EU Directive 2006/43/EC
 - for controls under the agreement: allow for checks, reviews, audits and investigations (including on-the-spot checks, visits and inspections) by the

⁵ See Commission Decision (EU, Euratom) 2015/444 of 13 March 2015 on the security rules for protecting EU classified information (OJ L 72, 17.3.2015, p. 53).

granting authority, the European Anti-Fraud Office (OLAF), the European Prosecutor's Office (EPPO) and the European Court of Auditors (ECA) and any persons mandated by them

- acknowledge that nothing in the agreement will be interpreted as a waiver of the organisation's privileges or immunities, as accorded by its constituent documents or international law
- acknowledge that special rules apply concerning applicable law and dispute settlement
- acknowledge that if the organisation has concluded a framework agreement with the EU, it may rely on the provisions set out in that framework agreement, provided that they do not call into question the decision awarding the agreement or breach the principle of equal treatment of applicants or beneficiaries.

6 — I/my organisation:

- are NOT subject to an **administrative sanction** (i.e. exclusion or financial penalty decision)⁶.

I/my organisation (or persons with unlimited liability for debts):

- are NOT in any of the following **exclusion situations**⁷:
 - bankrupt, being wound up, having the affairs administered by the courts, entered into an arrangement with creditors, suspended business activities or subject to any other similar proceedings or procedures;
 - in breach of social security or tax obligations.

I/my organisation (or persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the project):

- are NOT in any of the following **exclusion situations**⁸:
 - guilty of grave professional misconduct⁹;

⁶ See the Call document (Programme Guide) and Article 138 [EU Financial Regulation](#).

⁷ See the Call document (Programme Guide) and Articles 138 and 143 [EU Financial Regulation](#).

⁸ See the Call document (Programme Guide) and Articles 138 and 143 [EU Financial Regulation](#).

⁹ Professional misconduct includes, in particular, violation of ethical standards of the profession; wrongful conduct with impact on professional credibility; false declarations/misrepresentation of information; participation in a cartel or other agreement distorting competition; violation of intellectual property rights; attempting to influence decision-making processes or obtain confidential information from public authorities to gain an advantage; incitement to discrimination, hatred or violence or similar activities contrary to EU values where negatively affecting or risking to affect the performance of a legal commitment.

- committed fraud, corruption, links to a criminal organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking;
- shown significant deficiencies in complying with main obligations under an EU procurement contract, grant agreement, prize, expert contract, or similar;
- guilty of irregularities within the meaning of Article 1(2) of Regulation (EC, Euratom) No 2988/95;
- created under a different jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin (including creation of another entity with this purpose);
- intentionally and without proper justification resisted¹⁰ an investigation, check or audit carried out by an EU authorising officer (or their representative or auditor), OLAF, the EPPO, or the European Court of Auditors.

- 7 — I/my organisation are NOT subject to a conflict of interest in connection with this grant and will notify — without delay — any situation which could give rise to a conflict of interests.
- 8 — I/my organisation have NOT and will NOT, neither directly nor indirectly, grant, seek, obtain or accept any advantage in connection with this grant that would constitute an illegal practice or involve corruption.
- 9 — I/my organisation have not received any other EU grant for this project and will give notice of any future EU grants related to this project AND of any EU operating grant(s)¹¹ given to my organisation.
- 10 — I/my organisation are NOT included on the list of persons/entities subject to EU sanctions¹². I acknowledge that if I/my organisation is included on the list, we are not eligible to participate.
- 11 — I/my organisation are NOT established in Russia nor are any of our proprietary rights directly or indirectly owned for more than 50 % by a legal person, entity or body established in Russia and therefore NOT subject to EU restrictive measures under Regulation (EU) 833/2014¹³. Otherwise, I/my organisation acknowledge it is necessary to declare such situation to the granting authority and to apply to it for an exemption¹⁴, if

¹⁰ 'Resisting an investigation, check or audit' means carrying out actions with the goal or effect of preventing, hindering or delaying the conduct of any of the activities needed to perform the investigation, check or audit, such as refusing to grant the necessary access to its premises or any other areas used for business purposes, concealing or refusing to disclose information or providing false information.

¹¹ See the Call document (Programme Guide) and Article 183 [EU Financial Regulation](#).

¹² As per EU Sanctions Map at <https://www.sanctionsmap.eu>. Please note that the EU Official Journal contains the official list, and, in case of conflict, its content prevails over that of the EU Sanctions Map.

¹³ Article 51 of Council Regulation (EU) No 833/2014 of 31 July 2014 concerning restrictive measures in view of Russia's actions destabilising the situation in Ukraine prohibits to provide direct or indirect support, including financing and financial assistance or any other benefit, to such persons.

applicable, failing which the application or me/my organisation's participation in the project will be rejected.

- 12 - I/my organisation confirm that the project application
[Form ID number] contains original content authored by the applicant organisation and no other organisations or individuals external to the applicant organisation have been paid or otherwise compensated for drafting the application.
- 13 - I/my organisation are aware that false declarations may lead to rejection, suspension, termination or reduction of the grant and to administrative sanctions (i.e. financial penalties and/or exclusion from all future EU procurement contracts, grants, prizes and expert contracts).

and acknowledge

that:

- 1 — Personal data submitted or otherwise collected by the EU will be subject to the [Privacy statement](#)¹⁵.
- 2 — Information concerning me/my organisation, the application and the related operational and financial capacity assessments, compliance with eligibility and exclusion criteria, and, if the grant is awarded, information concerning the implementation of this project, previously funded projects, and any monitoring thereof, can be made accessible to authorised persons of the European Commission, EACEA and the National Agencies for the purposes of Programme implementation and protection of EU financial interests in accordance with the Financial Regulation in the context of selection and award, prevention of double funding, monitoring, and other instances in the context of supervisory controls and primary checks pursuant to Erasmus+/European Solidarity Corps Regulation¹⁶.
- 3 — The payments under the grant are done at consortium-level, through the coordinator, and that payments will be automatically lowered if one of the consortium members has outstanding debts towards the granting authority. Such debts will be offset in accordance with the conditions set out in the grant agreement.

I hereby confirm all declarations in Part I and Part II of this document as true on behalf of

.....[Legal name]

.....[Forename and surname of the person signing]

¹⁴ See Article 5 l (2) e) of Regulation (EU) 833/2014

¹⁵ Available at <https://ec.europa.eu/erasmus-esc-personal-data>.

¹⁶ [Regulation \(EU\) 2021/817](#) of the European Parliament and of the Council of 20 May 2021 establishing Erasmus+: the Union Programme for education and training, youth and sport, and [Regulation \(EU\) 2021/888](#) of the European Parliament and of the Council of 20 May 2021 establishing the European Solidarity Corps Programme

Project:[insert Form ID number] —
[insert call identifier] – Accession Form and Declaration on Honour -Co-beneficiary

.....[Position/title of the signatory evidencing entitlement to sign on
behalf of the co-beneficiary organisation]

.....

SIGNATURE (Qualified Electronic Signature “QES” or handwritten)

Date:

Place:

Done in[language]